# Privacy notice – Direct Marketing Register

1.	Data controller	Alexander Corporate Finance Oy
		Pohjoisesplanadi 37 A, 00100 Helsinki
		Puh. 010 292 5810
2.	Contact person in	Antti Nummela
	matters involving	Phone: Customer information +358 50 520 4098
	the register	info@alexander.fi
3.	Name of register	Direct marketing register of Alexander Corporate Finance Oy
4.	Purpose and ba-	Alexander Corporate Finance Oy ("Alexander") uses and processes regis-
	sis of processing	tered data for provision of information and advertising of initial public offerings
	personal data	and other capital markets transactions by email. Alexander will not use the
		data for other purposes.
		The provisions of the General Data Protection Regulation (2016/679) are ap-
		plied to all processing of personal data as the general legislation on the mat-
		ter. Applicable provisions of law are included also in the Information Society
		Code (917/2014).
5.	Processed data	The register includes the following information:
	contents	• name
		email address
		information on direct marketing permission given in connection with
		an initial public offering or other capital markets transaction arranged
		by Alexander
6.	Regular sources	The register data is received directly from customers from initial public offering and other capital market transaction subscription forms on separate con-
	of data	sent of the subscriber.
7.	Regular disclo-	Alexander does not disclose any information to third parties.
	sure of data	, , , , , , , , , , , , , , , , , , , ,
8.	Transfer of data	Customer data is stored on servers located in the European Economic Area
	to countries out-	(EEA). No data is transferred to parties outside the EEA.
	side the EU or	
	EEA	

#### 9. Retention period

Alexander retains register data in accordance with the applicable legislation only as long as storing the information is required for the purpose of the personal data processing. When personal data is no longer required by Alexander for the processing purposes, the data is deleted from Alexander and other files or anonymised permanently. The aforementioned does not, however, apply to such personal data that is subject to mandatory retention period that Alexander is obligated to follow.

## 10. Your rights

The General Data Protection Regulation provides the data subject with several rights based on which the data subject can in many situation himself/herself decide on the processing of his/her personal data. The data subject may use the following rights with regard to Alexander to the extent Alexander acts as the controller to the personal data of the data subject in question.

- (i) Right of access: The data subject has the right to obtain a confirmation from the controller on whether the controller processes personal data concerning the data subject and the right to access such data. The data controller may ask the data subject to specify his/her access request, amongst others, with regard to the details of the data to be delivered.
- (ii) Right to rectification: The data subject has the right to obtain from the controller the rectification of inaccurate personal data concerning him/her processed by the controller, or to have incomplete personal data processed by the controller to be completed.
- (iii) Right to be forgotten: The data subject has the right to obtain from controller the erasure of personal data related to him/her and the controller has the obligation to erase such data in case there is no longer a legal ground for the processing of such data or, where the legal or contractual obligation binding the controller related to the storing of the personal data has ended or, where the data subject has withdrawn his/her consent to the processing of his/her personal data.
- (iv) Restriction of processing: In certain cases, where so prescribed by law, the data subject may have the right to obtain from the controller restriction of processing of his/her personal data.
- (v) Right to data portability: The data subject may, subject to certain conditions prescribed by law, have the right to receive the personal data concerning him/her processed by the controller in a commonly used and machine-readable format, and the right to transmit those data to another controller without hindrance from the original controller.

(vi) Right to object to processing of his/her personal data: In certain/3 cases, the data subject may have the right to object to processing of personal data concerning him or her. The right to object is applicable in such situations in particular where the processing of personal data is based on the controller's legitimate interest. In such situations the controller has to follow the data subject's request, unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

All access or rectification requests should be addressed to the contact person defined in Section 2 of this privacy notice. Requests for deletion or transmission of the data or objection of processing of data should be addressed to the contact person defined in Section 2 of this privacy notice.

Alexander will take measures based on the data subject's request without delay, and provide the data subject with the information concerning the measures related to the use of the data subject's rights primarily within one month from receiving the data subject's request.

In addition, the data subject has the right to lodge a complaint with the supervisory authority on the processing of the personal data by the controller. The complaint shall be made to the competent supervisory authority, in Finland to the Data Protection Ombudsman, in accordance with its instructions.

### **11.** Data security

We take commercially reasonable physical and technical measures to protect the personal data of the data subjects. For example, our IT systems use SSL-encryption and our servers are equipped with tools designed for prevention of denial of service attacks and viruses. All servers used by us are protected by passwords. Access to the personal data has been restricted to the individuals that have a right to access the data in question. Passwords are changed on a regular basis.

If you believe that your personal data has been compromised, contact immediately the contact person defined in Section 2 above.

# **12.** Amendments to the privacy statement

This privacy statement may be updated from time to time. You can tell when changes have been made to the statement by referring to the "Last Updated" date on top of this page. We encourage you to familiarize yourself with the privacy statement regularly for any amendments. If we materially change the ways in which we use and disclose personal data, we will inform of it separately.